

**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**PROPOSED REGULAR MEETING AGENDA**  
**DECEMBER 17, 2024 9:00 AM**  
**Commission Chambers County Administration Building**



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• *Lloyd LaCroix, Chair, District 2* • *Ron Rossknecht, Vice Chair, District 1* • *Deb Hadcock, District 3* •  
*Travis Lasseter, District 4* • *Gary Drewes, District 5*

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**Agenda disclaimer: The preferred practice of the Board is to proceed through the agenda in the order it is published. From time to time, agenda items may be disposed of quickly leaving a gap in the meeting agenda prior to the next advertised agenda item start time. To utilize time effectively in those circumstances, the Board may move items up on the agenda to fill those gaps.**

*Welcome to the December 17, 2024 meeting. Please silence cell phones, pagers, and other electronic communication devices. Agendas and speaker request forms are located at the back of the Chambers.*

1. Call to Order

2. Moment of Silent Reflection

3. Pledge of Allegiance

4. Recognition of Outgoing Commissioners

- a. Recognition of Commissioner Lloyd LaCroix, District 2 and Commissioner Travis Lasseter, District 4

5. Review and Approve Agenda

6. Consent Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The consent agenda contains the following items:**

- a. Minutes of the regular meeting - December 3, 2024
- b. To assign the 2024 Budgeted Long-Term Reserve Accumulations in the General Fund: IT Equipment \$80,000; Inmate Transportation Bus \$125,000; Human Resources Compensation Review \$15,000; Fire long-term reserve \$200,000 (AUD)
- c. Approval of the vouchers in the amount of \$4,829,172.66 (AUD)
- d. Acknowledge the notice of intent to conduct bingo and a raffle - Wasta Volunteer Fire Department (COM)
- e. To reappoint Mr. John Glodt as County Constable for a two-year term – Legislative District 33 (COM)
- f. To accept the recommendation for the appointment of Patty Brunner, Heather Chambliss, John James, Matthew Odden and Tyler Myers to the 2025 Extension Advisory Board (COM)
- g. To approve the abatement applications for tax year 2023 for the following parcels: Journey Church, #37824, \$6,593.12; Verizon Wireless, #73203, \$1,688.74, #73218, \$402.74 and #73764, \$470.04; Keith Karp, #8007681, \$72.42; Ellsworth Development Authority, #13628, \$2,485.70; American Towers, #59483, \$2,211.84 (DOE)
- h. Recognize and thank the volunteers for the month of November 2024 (HR)(Fire)

- i. To authorize the Natural Resources Department to purchase (1) 2024 Chevrolet Silverado Regular Cab 1-Ton Diesel 4x4 Pickup Truck from Lamb Motor Co., 109 Main Street, Onida, SD, 57564, utilizing state contract #17618 in the amount of \$58,443 (NR)

#### Regular Agenda Items

7. Ellsworth Air Force Base Economic Impact and Growth Presentation
  - a. Colonel Derek C. Oakley, Commander of the 28th Bomb Wing
8. Items from Auditor
  - a. Retail (on-off sale) Wine & Cider License Renewal - Black Hills Helicopters
  - b. Retail (on-sale) Liquor License with Sunday Sales Renewal - Moonshine Gulch Saloon LLC.
  - c. Resolution to Discharge County Aid Liens with no activity for 30 years
    1. Notice of intent to rescind the Resolution dated October 1, 2024
    2. Approval of Resolution to Discharge County Aid Liens with no activity for 30 years
9. Items from the Sheriff
  - a. Thank you & update on staffing projections for the Sheriff's Office for 2025
10. Items from Buildings & Grounds
  - a. Bid Award - Juvenile Services Center (JSC) Parking Lot Replacement Project
11. Items from Highway Department
  - a. Right-Of-Way and Utility Certificates – 2025 BIG Application Bridges
  - b. Resolution 2024-12-17-1 - BIG Grant Program Applications
12. Items from Human Resources
  - a. 2025 Elected Officials Wage Policy Resolution for County State's Attorney (Consideration of wage adjustment for States Attorney Lara Roetzel)
13. Items from Compensation Committee
  - a. Action: Revisions to Policy 3.18 Compensation Administration
14. Items from the Public per SDCL § 1-25-1

(Speaker request form is required. A time for the members of the public to discuss or express concerns to the Board of Commissioners on policies and issues affecting County government and its function. Action will not be taken during this section on any issues brought forth that are not properly noticed. Speakers under this section will be recorded in the minutes by name and area of interest.)
15. Second Reading and Final Hearing of Ordinance No. 137 Amendment
  - a. To repeal an Ordinance Adopting Minimum Standards for the Regulation of Tattooing and Body Piercing

#### Items from Planning & Zoning - **10:30 a.m.**

16. Planning - Board of Adjustment Hearings
  - a. Variance / COVA 24-0012: Daniel and Lucile Sandven. To reduce the setback to the eastern lot line for an existing accessory structure.

- b. Variance / COVA 24-0013: Daniel and Lucile Sandven. To reduce the setback to the southern lot line for an existing single-family residence.
- c. Variance / COVA 24-0014: Southern Black Hills Water System; Don Peterson - Agent. To exceed the maximum height requirement of 35 feet for a water tower.
- d. Variance / COVA 24-0015: Tom and Michelle Skoog. To reduce the setback to the Section Line in order to build a structure.

17. Planning - Consent Agenda

**The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine Planning and Zoning items. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The Planning and Zoning consent agenda contains the following items:**

- a. Major Planned Unit Development Overlay Amendment Review / PUR 19-09: Donna Hartshorn. To review an existing Planned Unit Development Overlay. (*Planning Commission recommends approval of Major PUR 19-09 with twenty-five (25) conditions*)
- b. Major Planned Unit Development Overlay Amendment Review / PUR 23-02: Katie Smirnova and Brett Walfish. To review an existing Planned Unit Development Overlay to allow a Specialty Resort. (*Planning Commission recommends approval of Major PUR 23-02 with twenty-five (25) conditions*)

18. Planning - Uncontested Hearings

- a. Preliminary Plan / COPPL 24-0013: Lyle and Malinda Powell. To create Rudd Tract Revised and Slim Tract Subdivision. (*Planning Commission recommends approval of COPPL 24-0013 with six (6) conditions*)
- b. Public Hearing of Comprehensive Plan Amendment / COCA 24-0010: Storage Place, Inc./Chris Hamm; Advanced Design - Agent. To amend the Comprehensive Plan to change the Future Land Use from Planned Unit Development District to Commercial District. (*Planning Commission recommends approval of COCA 24-0010*)
- c. Public Hearing of Rezone / CORZ 24-0008: Storage Place, Inc./Chris Hamm; Advanced Design - Agent. To rezone from Planned Unit Development District to Commercial District. (*Planning Commission recommends approval of CORZ 24-0008*)

19. Planning - Contested Hearings

- a. Vacation of Plat / COVPL 24-0007: Dan and Lucile Sandven. To vacate a platted private Right-of-Way.

20. Items from Commission Manager

- a. Resolution - To establish the Administrative Cost Fee to be collected by Pennington County for the implementation of a Tax Increment Financing (TIF) District

21. United States Department of Agriculture new federal rules requiring electronic identification tags (EID)

- a. Resolution in Opposition to Mandatory Electronic Identification (EID) Livestock Tags (*Commissioner Lasseter*)

22. 2025 Legislative Session

- a. Proposed Legislative Informational Packet (*Commissioner Drewes*)

23. Items from Chair/Commission Members

(A time for individual members to bring forth ideas or concerns to the full Board. Official action will not be taken on any items brought forth at this time. Direction may be given to bring items back before the Board for future consideration.)

24. Meetings/Committee Reports

TL - Planning Commission, Building Committee, Weed & Pest Board, Fire Service Board, Central States Fair Board, Threat Management Group

GD - Elevate Critical Issues Luncheon - State of the City and County, RC Library Board of Trustees, Air Quality Board, Elevate Annual Meeting/Christmas Mixer, SDACC Board Meeting, MPO Executive Policy Board, BHACC District Meeting

RR - Building Committee, Fire Service Board, WIR Public Lands Steering Committee, BHACC District Meeting

DH - Care Campus Advisory Board

LL - Elevate Annual Meeting/Christmas Mixer, SDACC Board Meeting, MPO Executive Policy Board, WIR Public Lands Steering Committee, Central States Fair Board, BHACC District Meeting

25. Executive Session per SDCL § 1-25-2

a. Personnel Matters(s) per 1-25-2(1)

1. Annual Department Head Review; and

b. Contractual Matters and/or Proposed or Pending Litigation per 1-25-2(3)

1. Amendment to Purchasing Policy – Contracts & Leases adopted June 6, 2023 for Additional Authority for Professional Appraisal Services and/or Contract for Professional Appraisal Services; and

c. Contractual Matters and/or Proposed or Pending Litigation per 1-25-2(3)

1. 2025 Humane Society-Pennington County Animal Shelter/Control Agreement

26. Adjourn

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Pennington County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and need accommodations, please notify the Commissioners' Office at (605) 394-2171 at least 24 hours prior to the meeting so that appropriate services and auxillary aids are available.

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